

CHELAN COUNTY COMMISSIONERS
MINUTES OF MAY 24&25, 2021

Monday, May 24, 2021

9:01:58 A.M. **Opening – Pledge of Allegiance**

Chairman Bugert calls the meeting to order. Present for session are Commissioners Overbay and Gering, County Administrator Cathy Mulhall and Clerk of the Board Carlye Baity

9:03:02 A.M. **Consent Agenda**

Upon motion and second by Commissioners Overbay and Gering, the Commission unanimously approves the consent agenda as follows:

1. Approval of Minutes
2. Vouchers as submitted and listed
3. Payroll Changes:
 - a) Jessica Peterson, Sheriff, New Hire
 - b) Jacob Smith, Sheriff, New Hire
 - c) Janalyn Brincat, Sheriff, Transfer
 - d) Jenifer Ramm, Sheriff, Transfer
 - e) Debra Foltz-Yonaka, Sheriff, Retirement
 - f) Marv Jeffries, Sheriff, Resignation
 - g) Inocensia Lopez-Montes, Juvenile Detention, Transfer
 - h) Ariana Mendoza, Prosecuting Attorney, New Hire
 - i) Adam Pfleeger, Noxious Weeds, Step Increase
 - j) John Welter, Public Works, Resignation
 - k) Sara McGuire, Treasurer, Step Increase
 - l) Lisa Wasson-Seilo, Community Development, New Hire
 - m) Wendy Englund, Community Development, Step Increase
 - n) Myrna Alvarez, Juvenile Detention, Step Increase
 - o) Skeets Nielsen, Wenatchee River County Park, New Hire Extra Help
 - p) Mikayla Stoffel, Wenatchee River County Park, Resignation Extra Help
 - q) Edwin Garcia, Farm Worker Housing, New Hire Extra Help
 - r) Alfredo Gonzalez, Farm Worker Housing, Rehire Extra Help

9:03:24 A.M. **Board Discussion**

- Regional Economic Recovery Survey and Meeting Invite from Alyce Brown
- Town Toyota Center ARP request
- Prescribed Fires
- Update on Commissioner Gering’s Meetings with Chelan Mayor Goedde and Leavenworth Mayor Florea and Leavenworth Chamber Director Troy Campbell
- MAC Policy Group Meeting
- City of Wenatchee Meeting Re: 2163 Homeless Funding
- Organizational Planning

10:00 A.M. **County Administrator Cathy Mulhall**

10:04:48 A.M. **PUBLIC HEARING** – Supplemental Budget Appropriation
Chairman Bugert opens the public hearing. Members of the public join via Zoom. Public Comment period is closed.

10:06:29 A.M. **Action**

Upon motion and second by Commissioner Gering and Overbay, the Commission unanimously approves the action items as follows:

- Resolution #2021-64 RE: Supplemental Budget Appropriation
 - Auditor’s O&M
 - Regional Justice Center

10:00 A.M. **PUBLIC HEARING** – Public Services CDBG for 2021 Grant Application and 2020 Closeout

Chairman Bugert opens the public hearing. Members of the public join via Zoom. Public Comment period is closed. *Consensus of the Board to move forward with the application process.*

10:08:10 A.M. **Discussion**

1. Executive Director Dawn Davies, WV Animal Care & Control Re: New Director and Contract Update
2. Administrative Update

10:35:45 A.M. **Executive Session**

Upon motion and second by Commissioners Overbay and Gering, the Commission unanimously approves to move into a 2 minute Executive Session Pursuant to RCW 42.30.110(d) to review negotiation on the performance of publicly bid contracts.

10:37:55 A.M. **Move back to regular session**

10:39:58 A.M. **Action**

Upon motion and second by Commissioner Gering and Overbay, the Commission unanimously approves the action items as follows:

1. Resolution #2021-65 RE: Appointment of Deputy Prosecutor Robert Sealby to serve as Acting Official over the Chelan County Prosecuting Attorney’s Office
2. Resolution #2021-66 RE: Establishing the ARPA Fund
3. Approve Informal Bid from Small Works Roster for Fairground Asphalt
20210524B1-1
4. State of Washington Dept of Veterans Affairs Amendment #5 to DVA Contract 305E-16-027
20210524A5-1
5. Renewal of Contract with Coca Cola USA – Farmworker Camp Vending
20210524A5-2
6. Renewal of Contract with Eastern Cascade Vending - Farmworker Housing Camp
20210524A5-3
7. Contract for Services with Pacific Security - Farmworker Housing Camp

8. Cleaning Services – Farmworker Housing

20210524A5-4

9. Resolution #2021-67 RE: Annexation in to Fire District No. 1 (2021-04-F1 Carlson)

20210524A5-5

10:40:12 A.M. **Human Resources Director Rosario Nystrom**

Discussion

1. Deputy Fire Marshall
2. PIO Recruitment Update
3. Handbook Update

10:48:40 A.M. **Executive Session**

Upon motion and second by Commissioners Overbay and Gering, the Commission unanimously approves to move into a 2 minute Executive Session Pursuant to RCW 42.30.110(g), performance of a public employee.

Extend Executive Session by 2 minutes – Public Notified

10:53:14 A.M. **Move back to regular session**

10:59:21 A.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

1. Veteran’s Services Administrative Specialist Position

20210524B4-2

11:00 A.M. **Natural Resources Director Mike Kaputa**

OPEN BIDS: Entiat Stillwaters Irrigation Project

Bid Opening closed to further bids by Chairman Bugert. Two bids received as follows; Olin Excavation at \$39,000.00 and Christian Anchor Inc. at \$182,949.00. Engineer’s Estimate is \$40,000.00. Bid documents referred to the Natural Resources Department to ensure bids meet specifications.

11:00:48 A.M. **Action**

Upon motion and second by Commissioners Gering and Overbay, the Commission unanimously approves to accept the bids as presented, bid to be awarded on Tuesday May 25, 2021 at 9:00 A.M.

Discussion

1. Recommendation to award Monitor Side Channel Restoration Project to Olin Excavation

11:11:21 A.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

1. Recommendation to award Monitor Side Channel Restoration Project to Olin Excavation 20210524B1-1

11:23:08 A.M. **Recess**

11:28:45 A.M. **Move back to regular session**

11:30:00 A.M. **Executive Session**

Upon motion and second by Commissioners Gering and Overbay, the Commission unanimously approves to move into a 20 minute Executive Session Pursuant to RCW 42.30.110(i), to discuss with legal counsel matters relating to enforcement actions, litigations or potential litigation.

11:50:57 A.M. **Move back to regular session**

11:56:17 A.M. **Recess**

1:30 P.M. **Facility Maintenance Director Brian Travis**

Discussion

1. Admin Remodel Update
2. Request for Addition of Facilities Day Crew Position
3. Jail Lobby After Hours Door – Change Order

2:00:13 P.M. **Economic Development Director Blake Baldwin**

Discussion

1. Amendment to CPIF Grant Program Policies document: 6B – CPIF Advisory Committee Meetings and Actions

2:17:52 P.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

- Amendment to CPIF Grant Program Policies document: 6B – CPIF Advisory Committee Meetings and Actions 20210524A2-1

2:18:36 P.M. **Continued Board Discussion**

- Weekly Agenda Process
- Regional Economic Recovery Survey and Meeting Invite
- Conducting Interviews with HR involvement
- Court House Security

4:09:56 P.M. **Board recesses until Tuesday session**

Tuesday, May 25, 2021

9:01:22 A.M. **BID AWARD:** Entiat Stillwaters Irrigation Project

Two bids were presented on May 24, 2021. After review by Natural Resources insuring that bids meet specifications, it was recommended that the Board accept the bid proposal from Olin Excavation as low bidder at \$39,000.00.

9:04:59 A.M. Action

Moved by Commissioner Gering, seconded by Commissioner Overbay and carried, that the Board award of the Entiat Stillwaters Irrigation Project bids to Olin Excavation at a bid amount of \$39,000.00. 20210524B1-2

9:06:16 A.M. Action

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

- Letter request to NRCS for PL-566 Watershed Preliminary Investigation and Report 20210524C8-1

9:10 A.M. WSU Extension Director Margaret Viebrock Discussion

1. Departmental Update

9:12:00 A.M. Executive Session

Upon motion and second by Commissioners Gering and Overbay, the Commission unanimously approves to move into a 10 minute Executive Session Pursuant to RCW 42.30.110(b) to consider the selection site or acquisition of real estate by lease or purchase.

Executive Session extended by 15 minutes – public notified

9:31:13 A.M. Move back to regular session

Public Works Director Eric Pierson

OPEN BIDS: Brush Grinding at Multiple Sites

Bid Opening was closed to further bids by Chairman Bugert at 9:30 A.M. One bid received from Standard Pallet in the amount of \$80,000.00.

Bid documents referred to Public Works Department to ensure bids meet specifications.

9:33:13 A.M. Action

Upon motion and second by Commissioners Gering and Overbay, the Commission unanimously approves to accept the bids as presented, bid to be awarded June 8, 2021 on Public Works agenda time.

9:34:50 A.M. PUBLIC HEARING: Road Vacation for County Road #247 Knowles Road and County Road #380 McClearey Road

Chairman Bugert opens the public hearing. Members of the public join via Zoom. Public Comment period is closed.

9:43:50 A.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

- Road Vacation for County Road #247 Knowles Road 20210524V1-1
- Road Vacation for County Road #380 McClearey Road 20210524V1-2

Discussion

1. Contract with M2 Industrial, Inc. for Countywide Barrier Terminal Improvement-2021, County Road Project No. 732 (CRP 732)
2. Rural Arterial Program Project Agreement for Construction Proposal Amendment No. 1: Goodwin Road, County Road Project 726 (CRP 726)

9:49:14 A.M. **Executive Session**

Upon motion and second by Commissioners Gering and Overbay, the Commission unanimously approves to move into a 5 minutes Executive Session Pursuant to RCW 42.30.110(i) to discuss with Prosecuting Attorney Doug Shae matters relating to litigation.

9:54:16 A.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

1. Contract with M2 Industrial, Inc. for Countywide Barrier Terminal Improvement-2021, County Road Project No. 732 (CRP 732) 20210524A5-6
2. Rural Arterial Program Project Agreement for Construction Proposal Amendment No. 1: Goodwin Road, County Road Project 726 (CRP 726) 20210524R1-2
3. Surplus Mahogany Lane Property – **add on**

9:55:00 A.M. **Continued Discussion**

- Pre-Annexation Agreement – Boundary Review Board

10:00:07 A.M. **Action**

Upon motion and second by Commissioner Overbay and Gering the Commission unanimously approves the action items as follows:

- Letter to Cities Re: Boundary Review Board Appointees 20210524C8-2

10:00:46 A.M. **Continued Discussion RE: Potential Boundary Review Board Appointees**

10:13:00 A.M. **Flood Control Zone District – Administrator Eric Pierson**

Discussion

1. Contract with KRCI, LLC for Slide Ridge Culvert Replacement, Flood Control Zone District Project No. 503 (FCZD 503)

10:13:45 A.M. **Action**

Upon motion and second by Commissioner Overbay and Gering, the Commission unanimously approves the action items as follows:

1. Contract with KRCI, LLC for Slide Ridge Culvert Replacement, Flood Control Zone District Project No. 503 (FCZD 503) 20210524A5-7

10:14:36 A.M. **Community Development Director Jim Brown**

Discussion

1. Re-opening of office to public
2. Departmental Update

10:20 A.M. **PUBLIC HEARING: ZTA 2021-069 Shoreline Master Program (SMP) Periodic Review Limited Amendment**

Chairman Bugert opens the public hearing. Numerous Members of the public join via Zoom. Assistant Director Catherine Lorbeer gives staff report. The following individuals make comments: Ryan Walker; Abigail Freed; Clay Gatens; Dan Beardslee; and Frank Kuntz. Comments will be accepted until 5/28/2021 at 12:00 A.M. Public Hearing is closed.

10:57:11 A.M. **Recess**

11:00:53 A.M. **Move back to regular session**

11:02:28 A.M. **Executive Session**

Upon motion and second by Commissioners Gering and Overbay, the Commission unanimously approves to move into a 15 minute Executive Session Pursuant to RCW 42.30.110(i) to discuss with Deputy Prosecutor Marcus Foster matters relating to litigation.

Executive Session extended by 15 minutes – public notified

11:33:07 A.M. **Move back to regular session**

11:34:17 A.M. **City of Leavenworth, Mayor Florea**

12:01:35 P.M. **L&I vaccination and masking Discussion with Elected Officials and Department Heads**

1:07:35 P.M. **Continued Board Discussion**

- Representative Schrier Visit on June 1st
- Health District Vehicle

1:10:18 P.M. **Adjourn**

Board adjourns until Tuesday, June 1, 2021.

Weekly Voucher Approval for Payment	20210524B4-1
Current Expense	\$63,559.49
Other Funds	<u>\$2,041,985.04</u>
Total All Funds	\$2,105,544.53

BOARD OF CHELAN COUNTY COMMISSIONERS

BOB BUGERT, CHAIRMAN

CARLYE BAITY, Clerk of the Board